



**Gonet
Academy**
Adding Value to Your Career



Gonet Academy Continuous Professional Development (CPD) Program Cohort 13 Information Sheet - 2025

Welcome to Gonet Academy!

Gonet Academy is a premier institution dedicated to fostering personal and professional growth through various courses tailored to meet industry demands and enhance your career prospects. We equip, empower, and elevate you to grow knowledge and skills, prepare for opportunities, and improve your productivity and earning potential.

Program Overview

Our Continuous Professional Development Program is designed to equip and empower individuals with the skills, knowledge, tools, and confidence necessary to excel in today's competitive job market and dynamic work environment. Our training approach focuses on practical, hands-on learning, led by experienced professionals across various fields.

Program Highlights

- **Flexible Scheduling:** Evening and weekend classes to accommodate working professionals. In-person classes run once a week for 3 hours per course, while online classes run twice a week for 1 hour and 30 minutes per day.
- **Experienced Trainers:** All courses are taught by industry experts with real-world experience.
- **Practical Training:** Emphasis on case studies, project-based learning, and real-life applications.
- **Networking Opportunities:** Connect with like-minded professionals and experts in diverse fields.
- **Certification:** Earn professional certificates and diplomas that are widely recognized by employers and institutions.

Who Should Enroll?

- Working professionals seeking career advancement or interested in transitioning to a new career field.
- University students and graduates are looking to gain practical, job-ready skills.
- Entrepreneurs and business owners are aiming to improve their management abilities and business acumen.
- High school graduates seeking to gain foundational career knowledge and skills.

Why Choose Gonet Academy?

- **Interactive Learning Environment:** We offer a student-centric approach that fosters engagement, collaboration, and practical learning.
- **Accredited and Recognized:** Gonet Academy is recognized by the Ministry of



Education (MOE) of Liberia, the Agricultural and Industrial Training Bureau (AITB), under its legal organization GonetAfrica Inc., and offers certificates and diplomas recognized by employers and institutions across industries in Liberia.

- **Supportive Community:** Our network of students, alumni, and trainers provides ongoing support and career advice, even after you graduate.

Gonet Academy Program Categories

1. Foundation Certificate Program (10 Weeks) - US\$150 plus US\$10 registration

- This program is ideal for beginners and professionals seeking foundational knowledge and practical skills in a specific field.
- Participants receive a **Professional Certificate** upon successful completion.
- First payment required to start: **US\$125**.

2. Comprehensive Professional Program (Certificate & Diploma) (6 Months) - US\$450 plus US\$10 registration

- This program provides a structured learning pathway that combines **both certificate and diploma training** for those who want to gain in-depth knowledge and advance without breaks.
- Participants receive both a **Professional Certificate & Diploma** upon completion.
- First payment required to start: **US\$160**.

3. Professional Diploma Program (4 Months) - US\$300

- This program is designed for students who have already **completed the Foundation Certificate Program** and wish to **upgrade to a diploma** for advanced mastery.
- Participants receive a **Professional Diploma** upon completion.
- First payment required to start: **US\$150**.

Key Benefits of Each Program:

- **Certificate** – Build **strong foundational skills**
- **Comprehensive Certificate & Diploma** – Gain **full expertise with structured learning**
- **Diploma** – Advance to **higher competency levels in your field**

Which program fits your career goals? Enroll in **Cohort 13** and take your skills to the next level!



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Other Fees:

- **Celebration Retreat and Graduation Fees:** US\$60 for certificate program students, and US\$70 for comprehensive and diploma students. The fees cover the celebration retreat and graduation package (branded bag, t-shirt, scarf, certificate/diploma, ceremony, and others). The celebration retreat is an event full of fun and excitement, bringing together students before graduation.

Enrollment Process

- **Submit Your Application:** Visit our website at www.gonetacademy.com and click the “Register Now” button to fill out and submit your application form. Or, send us a WhatsApp message at +231880806657 for the link, or visit our campus located in S.D. Cooper Road, Paynesville, for in-person registration. For more information, contact our Enrollment and Admissions Office: 0775704823, available Monday to Friday, 9:00 am - 5:00 pm.
1. **Complete Your First Payment:** Upon confirmation of your application, make your first installment for the foundation certificate program, which is US\$125; the comprehensive professional program (certificate and diploma) is US\$160; and the professional diploma program is US\$150 to get started.
 2. **Start Your Journey:** Attend orientation sessions and begin attending classes on the scheduled date, and take advantage of our dynamic learning environment.

Assessments and Certification

To be eligible to receive a professional certificate and/or diploma, it is required that you attend at least 80% of the training sessions and obtain an accumulated 70%. Students are assessed through various methods, including quizzes, assignments, group projects, and mid-term/final presentations.

Key Dates

- **Registration/Enrollment Period:** August 4, 2025, to September 30, 2025
- **Orientations** - to be scheduled and communicated to registered students
- **Commencement of Classes:** October 6, 2025

Payment Options:

- **Mobile Money:** 0886161305 (GonetAfrica Inc.) Code to dial: *156*3#
- **Orange Money:** 0779806271 (GonetAfrica Inc.) Code: *144*164# for USD; *144*253# for LRD; Enter Merchant Code: 1388011
- **Bank Transfer:** Ecobank Liberia. Acc #: 6101899672 (GONETAFRICA INC.)
- **In-Person Payment:** Visit our office/campus at S.D. COOPER ROAD.



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Gonet Academy Cohort 13 – General Program Requirements

As you prepare to embark on your professional development journey with Gonet Academy Cohort 13, please review the following general program requirements:

- **Eligibility:** Open to high school graduates, university/college students, recent graduates, professionals, and individuals seeking to enhance their skills. Visit www.gonetacademy.com and click “Register Now” to fill out the application form.
- **Commitment to Learning:** Students must attend classes regularly, participate in discussions, complete assignments, and engage in practical exercises.
- **Course Materials & Resources:** Learning materials, including lecture slides, reference documents, and exercises, will be provided. Additional resources may be shared by facilitators.
- **Course Details:** Visit www.gonetacademy.com/courses to explore available courses, including course overviews, learning objectives, target audiences, and curriculum.
- **Technology Requirement:** Students enrolling in computer-related courses (Microsoft Office Productivity, Web Development, Microsoft Excel Essentials, QuickBooks Essentials, and Data Analysis Using SPSS) **MUST have a personal laptop**. Laptops should be brought at least one week before classes begin for assessment and preparation.
- **Blended Learning:** Gonet Academy has some courses available for in-person and online via the Virtual Learning Environment (<https://vle.gonetacademy.com>). Students have 24/7 access to course materials, quizzes, assignments, and discussion forums, in addition to their 3-hour weekly in-person or live online classes. Internet access is recommended for smooth access and downloads.
- **Registration & First Payments:** Fees are payable in installments, with a minimum of US\$125 for the certificate program, US\$160 for the comprehensive professional program, and US\$150 for the professional diploma program before the start of classes.
- **Payment Plan: Certificate Students:** Full payment must be completed before the midterm (Week 5). **Comprehensive Professional Program:** Balance must be paid in 4 monthly installments of \$75 (due at the end of each month). **Diploma Students:** Balance must be paid in 2 monthly installments of \$75 (due at the end of each month).
- **Certification:** Upon successful completion, students will receive a Professional Certificate and/or Diploma depending on the program category, enhancing their career advancement and professional development.

📌 Ready to advance your skills and career? Register now and join us for Cohort 13 to get equipped, empowered, and elevated!

For inquiries, contact us at ☎ 0775704823 / 0773474568 (Monday–Friday, 9:00 AM - 5:00 PM), email ✉ info@gonetacademy.com, or WhatsApp at 0880806657.



FOUNDATION CERTIFICATE PROGRAM (FCP) COURSES

1. Certificate in Banking and Finance
2. Certificate in Communication and Resource Mobilization for NGOs
3. Certificate in Compliance and Risk Management
4. Certificate in Customer Relationship Management
5. Certificate in Data Analysis Using SPSS
6. Certificate in Effective Communication and Public Speaking
7. Certificate in Entrepreneurship and Business Management
8. Certificate in Environmental and Social Impact Assessment
9. Certificate in Financial Management
10. Certificate in Human Resource Management
11. Certificate in Internal Audit and Control
12. Certificate in Logistics and Supply Chain Management
13. Certificate in Marketing Strategy and Brand Management
14. Certificate in Microsoft Excel Essentials
15. Certificate in Microsoft Office Productivity
16. Certificate in Monitoring and Evaluation
17. Certificate in Occupational Health and Safety Management
18. Certificate in Office Administration and Management
19. Certificate in Procurement and Contract Management
20. Certificate in Project Management
21. Certificate in Project Proposal Writing
22. Certificate in Public Relations and Media
23. Certificate in QuickBooks Essentials
24. Certificate in Web Development Using WordPress
25. Certificate in Leadership and Organizational Development
26. Certificate in Event Planning and Management
27. Certificate in Technical Report Writing

COMPREHENSIVE PROFESSIONAL PROGRAM (CPP) COURSES

1. Comprehensive Banking and Finance
2. Comprehensive Human Resource Management
3. Comprehensive Procurement and Supply Chain Management
4. Comprehensive Monitoring and Evaluation
5. Comprehensive Occupational Health and Safety Management
6. Comprehensive Project Management
7. Comprehensive Financial Management

PROFESSIONAL DIPLOMA PROFESSIONAL (PDP) COURSES

1. Diploma in Monitoring and Evaluation
2. Diploma in Procurement and Supply Chain Management
3. Diploma in Project Management
4. Diploma in Human Resource Management
5. Diploma in Occupational Health and Safety Management
6. Diploma in Entrepreneurship and Business Management
7. Diploma in Advanced QuickBooks
8. Diploma in Advanced Microsoft Excel
9. Diploma in Financial Management



Course Schedule for Cohort 13

Course	Time
Mondays 4:30 - 7:30 PM (3 hours in-person class)	
Certificate in Banking and Finance	4:30 - 7:30 PM
Certificate in Office Administration and Management	4:30 - 7:30 PM
Certificate in Microsoft Office Productivity	4:30 - 7:30 PM
Certificate in Customer Relationship Management	4:30 - 7:30 PM
Certificate in Marketing Strategy and Brand Management	4:30 - 7:30 PM
Certificate in Web Development Using WordPress	4:30 - 7:30 PM
Certificate in Event Planning and Management	4:30 - 7:30 PM
Certificate in Leadership and Organizational Development	4:30 - 7:30 PM
Tuesdays 4:30 - 7:30 PM (3 hours in-person class)	
Certificate in Project Management	4:30 - 7:30 PM
Certificate in Monitoring and Evaluation	4:30 - 7:30 PM
Certificate in Procurement and Contract Management	4:30 - 7:30 PM
Certificate in Human Resource Management	4:30 - 7:30 PM
Certificate in Public Relations and Media	4:30 - 7:30 PM
Certificate in Environmental and Social Impact Assessment	4:30 - 7:30 PM
Certificate in Project Proposal Writing	4:30 - 7:30 PM
Certificate in Data Analysis Using SPSS	4:30 - 7:30 PM
Wednesdays 4:30 - 7:30 PM (3 hours in-person class)	
Certificate in Project Management	4:30 - 7:30 PM
Certificate in Monitoring and Evaluation	4:30 - 7:30 PM
Certificate in Logistics and Supply Chain Management	4:30 - 7:30 PM
Certificate in Effective Communication and Public Speaking	4:30 - 7:30 PM
Certificate in Entrepreneurship and Business Management	4:30 - 7:30 PM
Certificate in Microsoft Excel Essentials	4:30 - 7:30 PM
Certificate in Financial Management	4:30 - 7:30 PM
Certificate in QuickBooks Essentials	4:30 - 7:30 PM
Certificate in Compliance and Risk Management	4:30 - 7:30 PM

GonetAfrica – an educational organization accredited by the Ministry of Education Liberia

S.D. Cooper Road, Paynesville, Liberia

W: www.gonetafrica.org | www.gonetacademy.com |

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Social media (Facebook & X): [gonetafrica](#) | [gonetacademy](#)



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Thursdays 4:30 - 7:30 PM (3 hours in-person class)

Comprehensive Monitoring and Evaluation	4:30 - 7:30 PM
Comprehensive Project Management	4:30 - 7:30 PM
Comprehensive Procurement and Supply Chain Management	4:30 - 7:30 PM
Comprehensive Human Resource Management	4:30 - 7:30 PM
Comprehensive Banking and Finance	4:30 - 7:30 PM
Comprehensive Financial Management	4:30 - 7:30 PM
Certificate in Entrepreneurship and Business Management	4:30 - 7:30 PM
Certificate in Communication and Resource Mobilization for NGOs	4:30 - 7:30 PM
Diploma in Financial Management	4:30 - 7:30 PM

Fridays 4:30 - 7:30 PM (3 hours in-person class)

Diploma in Entrepreneurship and Business Management	4:30 - 7:30 PM
Diploma in Monitoring and Evaluation	4:30 - 7:30 PM
Diploma in Project Management	4:30 - 7:30 PM
Diploma in Procurement and Supply Chain Management	4:30 - 7:30 PM

Saturday 9:30 am - 12:30 pm (3 hours in-person class)

Certificate in Internal Audit and Control	9:30 AM - 12:30 PM
Certificate in Procurement and Contract Management	9:30 AM - 12:30 PM
Certificate in Occupational Health and Safety Management	9:30 AM - 12:30 PM
Certificate in Project Management	9:30 AM - 12:30 PM
Certificate in Monitoring and Evaluation	9:30 AM - 12:30 PM
Certificate in Human Resource Management	9:30 AM - 12:30 PM
Diploma in Occupational Health and Safety Management	9:30 AM - 12:30 PM
Diploma in Advanced QuickBooks	9:30 AM - 12:30 PM
Diploma in Advanced Excel	9:30 AM - 12:30 PM

Saturday 1:00 - 4:00 PM (3 hours in-person class)

Certificate in Monitoring and Evaluation	1:00 - 4:00 PM
Certificate in Project Management	1:00 - 4:00 PM
Certificate in Microsoft Office Productivity	
Certificate in Technical Report Writing	

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Comprehensive Occupational Health and Safety Management	1:00 - 4:00 PM
Diploma in Project Management	1:00 - 4:00 PM
Diploma in Monitoring and Evaluation	1:00 - 4:00 PM
Diploma in Procurement and Supply Chain Management	1:00 - 4:00 PM
Diploma in Human Resource Management	1:00 - 4:00 PM
Online Classes - Tuesday & Wednesday 8:00 - 9:30 PM	
Certificate in Occupational Health and Safety Management	8:00 - 9:30 PM
Certificate in Procurement and Supply Chain Management	8:00 - 9:30 PM
Certificate in Human Resource Management	8:00 - 9:30 PM
Certificate in Project Management	8:00 - 9:30 PM
Certificate in Monitoring and Evaluation	8:00 - 9:30 PM